

The following procedures have been established to ensure your child's safety and to provide a nurturing learning environment.

## Good News Club Discipline Procedures

**1<sup>st</sup> Offense:** The child will be given a verbal warning.

**2<sup>nd</sup> Offense:** The child will be moved to the back of the group near a group leader.

**3<sup>rd</sup> Offense:** The child will be sent to the Team Leader who will immediately phone the parent/guardian to discuss the child's behavior.

*The child will be included in the discussion with his/her parent/guardian. If necessary, the parent/guardian will be asked to attend club with their child at the next scheduled club.*

**4<sup>th</sup> Offense:** Parent/Guardian will be called for immediate pick-up of the child and the child will be suspended from the next scheduled club.

*If a child is suspended from club three times, the child will not be allowed to return to club for the remainder of the school year.*

**\*\* If you have concerns about your child being able to follow the requirements above, please state those reasons below \*\***

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## Good News Club (GNC) Dismissal Procedures

- All children must be picked up immediately after **Good News Club**.
- Any person authorized to pick up a child early before dismissal must show a photo ID and sign the child out before leaving.
- When driving through the carline your **GNC** car tag must be displayed.
- If the **GNC** car tag is not displayed the driver will be asked to park, show a photo ID for pick-up verification and sign the child out before being released.
- Parents/Guardians must call the Team Leader if you cannot pick up your child on time.
- **GNC** team members are not authorized to transport children or remain at school with any children after club has ended.
- If your child is left after **GNC** has ended for more than 30 minutes and an authorized pick-up person cannot be reached, school policy dictates that the Sheriff's Department must be contacted.
- Failure to pick up your child on time, three times throughout the school year, will result in your child being dismissed from **GNC** for the remainder of the school year.

**Provide more information here concerning your child's allergies**

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**By signing below I state that I have read and agree to the above procedures regarding my child**

**Please print child's full name:** \_\_\_\_\_

**Please print (parent/guardian) full name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_